

For Admin



COVID19TRACKER™



## MOBILE APP QUICK GUIDE

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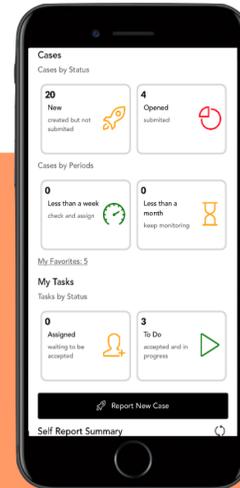
Download the Kokomo24/7 Enterprise IMS App and Sign-In



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### Dashboard

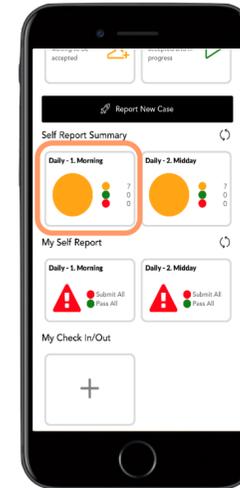
Our dashboard displays all functions that Kokomo24/7 app provides. They are customizable to meet the specific needs of your company.



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### Self Report Summary

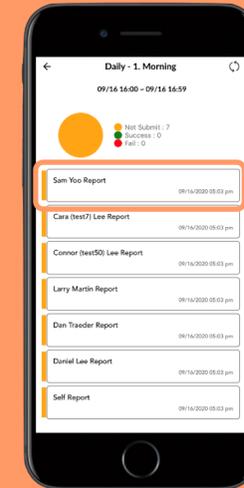
On the dashboard, you will see the Morning and Midday reports tabs. Simply select the tab to see the screening reports



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### Self Report Summary

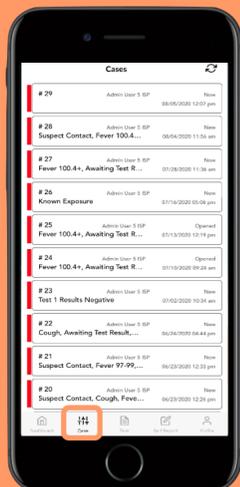
Once you click on the Tab, you will see a list of all the recent daily self-screenings sorted by time of the day



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### Cases

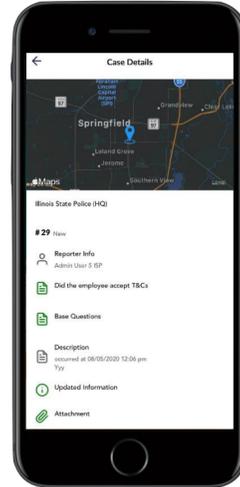
Cases button can be found on the bottom of the screen.



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### Case Details

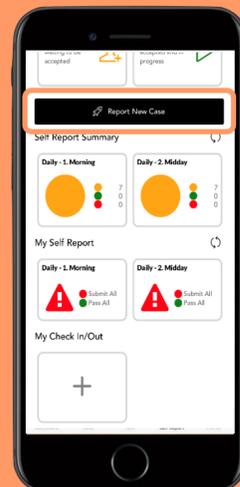
Click on the case to get a detail information of each case.



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### Reporting New Cases

If you wish to report a new case, click on the "Report New Case" button under Dashboard.



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### Tasks

Tasks

